

**TEXAS STANDARDIZED CURRICULUM FRAMEWORK**

**Adult ESL - Literacy Completion Point A**

Student Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Entry Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

The student is able to ...

**WORKFORCE DEVELOPMENT SKILLS**

**Standard 1.00 - Obtaining Employment**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>1.01</b>	Identify entry level jobs & workplaces
<b>1.02</b>	Recognize application forms & procedures
<b>1.03</b>	Respond to oral interview
<b>1.04</b>	Fulfill ID requirements
<b>1.05</b>	Define job benefits

**Standard 2.00 - Maintaining Employment**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>2.01</b>	Recognize work standards, requirements, & rules
<b>2.02</b>	Ask for assistance & clarification
<b>2.03</b>	Recognize safety procedures
<b>2.04</b>	Read a work schedule
<b>2.05</b>	Recognize pay stubs & deductions

**Standard 3.00 - Career Advancement**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>3.01</b>	Identify job promotion requirements
<b>3.02</b>	Set education & employment goals
<b>3.03</b>	Recognize interpersonal communication skills
<b>3.04</b>	Use test taking strategies

**Standard 4.00 - Accessing Applied Technology**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>4.01</b>	Operating equipment at home & work
-------------	------------------------------------

**LIFE SKILLS**

**Standard 5.00 - Effective Interpersonal Communication**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>5.01</b>	Demonstrate greetings, introductions & farewells
<b>5.02</b>	Identify personal information
<b>5.03</b>	Express likes, dislikes, feelings, & emotions
<b>5.04</b>	Use polite expressions & good manners

**Standard 6.00 - Telephone Communication**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>6.01</b>	Demonstrate basic telephone use
<b>6.02</b>	Express lack of understanding
<b>6.03</b>	Use 911 procedures & vocabulary
<b>6.04</b>	Identify telephone book, calling card & telephone bill

**Standard 7.00 - Health & Nutrition**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>7.01</b>	Identify basic body parts
<b>7.02</b>	Recognize illness & accident vocabulary
<b>7.03</b>	Recognize health care vocabulary
<b>7.04</b>	Make a doctor's appointment
<b>7.05</b>	Identify medications & immunizations
<b>7.06</b>	Identify hygiene products & daily grooming routines
<b>7.07</b>	Identify basic foods, food groups, & healthy eating habits

**Standard 8.00 - Time & Money**

Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

<b>8.01</b>	Recognized cardinal & ordinal numbers
<b>8.02</b>	Tell time using analog & digital clocks
<b>8.03</b>	Recognize calendar vocabulary
<b>8.04</b>	Write dates in numeric form
<b>8.05</b>	Recognize U.S. & currency & symbols for money
<b>8.06</b>	Read checks & money orders

# TEXAS STANDARDIZED CURRICULUM FRAMEWORK

## Adult ESL - Literacy Completion Point A

Student Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Entry Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

The student is able to ...

<b>Standard 9.00 - Transportation &amp; Travel</b>	
Date: _____ Instructor: _____	
<b>9.01</b>	Identify types of transportation
<b>9.02</b>	Identify signs
<b>9.03</b>	Ask for and give directions
<b>9.04</b>	Identify safe driving practices

<b>Standard 10.00 - Safety &amp; Security</b>	
Date: _____ Instructor: _____	
<b>10.01</b>	Identify common safety procedures
<b>10.02</b>	Respond to emergency procedures
<b>10.03</b>	Identify warning symbols

<b>Standard 11.00 - Consumer Education</b>	
Date: _____ Instructor: _____	
<b>11.01</b>	Name basic food items & state prices
<b>11.02</b>	Identify measurements
<b>11.03</b>	Name clothing items & state prices
<b>11.04</b>	Identify American clothing sizes
<b>11.05</b>	Identify types of housing
<b>11.06</b>	Identify basic utilities

<b>Standard 12.00 - Government &amp; Community Resources</b>	
Date: _____ Instructor: _____	
<b>12.01</b>	Identify basic government agencies
<b>12.02</b>	Identify community services
<b>12.03</b>	Demonstrate post office procedures
<b>12.04</b>	Identify U.S. holidays and social customs
<b>12.05</b>	Identify current U.S. President

<b>Standard 13.00 - Environment &amp; the World</b>	
Date: _____ Instructor: _____	
<b>13.01</b>	Identify seasons, weather & weather emergencies
<b>13.02</b>	Locate own city & county on map, (Texas & U.S. on globe)
<b>13.03</b>	Identify recycling procedures

<b>Standard 14.00 - Family &amp; Parenting</b>	
Date: _____ Instructor: _____	
<b>14.01</b>	Identify family members
<b>14.02</b>	Recognize Texas schools' requirements
<b>14.03</b>	Recognize proper care for children

### ACADEMIC SKILLS

<b>Standard 15.00 - Reading, Speaking, Listening &amp; Writing</b>	
Date: _____ Instructor: _____	
<b>15.01</b>	Identify shapes & numbers
<b>15.02</b>	Identify basic colors
<b>15.03</b>	Read & write the alphabet & numbers
<b>15.04</b>	Alphabetize words
<b>15.05</b>	Use a picture dictionary
<b>15.06</b>	Fill out personal information forms
<b>15.07</b>	Print name & write signature
<b>15.08</b>	Read & write basic questions & answers

<b>Standard 16.00 - Standard Grammar Structures</b>	
Date: _____ Instructor: _____	
<b>16.01</b>	Use subject pronouns (I, you, he, she, it, we, they)
<b>16.02</b>	Use common verbs (present & present continuous)
<b>16.03</b>	Use adverbs (here, there, today, always, usually, never)
<b>16.04</b>	Use demonstratives (this, that, these, those)
<b>16.05</b>	Use information questions (who, what, when, where)
<b>16.06</b>	Use common & proper nouns
<b>16.07</b>	Use prepositions (in, at, from, on, for, with, of, under, etc)
<b>16.08</b>	Use articles (a, an, the)
<b>16.09</b>	Use possessive adjectives (my, your, his, her, our, their)

<b>Standard 17.00 - Pronunciation</b>	
Date: _____ Instructor: _____	
<b>17.01</b>	Pronounce consonant & vowel sounds
<b>17.02</b>	Link letters & sounds